IDBI Capital Markets & Securities Ltd.
5th & 6th Floor, IDBI Tower, Cuffe Parade, Mumbai 400 005
(www.idbidirect.in)

Client Account Modification Form

(Addition / Deletion / Modification of client details)

Note: It is mandatory to fill the form in blue ink only

Date :_____

I / We hereby request you to kindly make the following additions/ deletions/ modifications to my / our account in your records.

☐ Addition ☐ Modification	
Trading Client Code (UCC) : _____ ☐ Demat Client id : _____	☐IN300079 / ☐IN300450 ☐CDSL DP ID : 13028600
(10 digit trading client code	PAN number : _____
Changes to be effected in (tick whichever is applicable)	
☐ Trading account only ☐ Demat account only ☐ Trading and Demat account (both)	

Personal Details	New details			
Full Name ☐Change ☐No Change	First	Middle	Surname	Mother's Name

1. In case of changein name on account of marriage : a. Marriage certificate b. Copy of Passport showing husband's name . c. Publication c name change in officials gazette.
2. In case of change in name on account of reason other than marriage : a. Publication of name change in officials gazette.
3. In case of change in father's/ mother's name: a. Publication of name change in officials gazette.

☐Change ☐No Change Address details: ☐Correspondence address ☐Permanent Address ☐Both	Correspondence Address : _____ _____ _____ City _____ Pin code :_____	Permanent Address : _____ _____ _____ City:_____ Pin code :_____

Address Proofs:
☐ Voter ID card ☐Driving license ☐ Aadhar Card ☐Bank passbook/statement (last 3 months with cancel cheque),
☐ Electricity bill (not more than two months) ☐Telephone bill - Land line (not more than two months)

Contact Details	Existing Details	New details
☐Change ☐No Change ☐ Primary ☐ Secondary	Email id : _____ Mobile : _____	Email id : _____ Mobile : _____
Mobile number belongs to	☐Self ☐Spouse ☐Dependent Children Dependent Parents	Owner's Pan no: _____
Email id belongs to	☐Self ☐Spouse ☐Dependent Children Dependent Parents	Owner's Pan no: _____

Bank	Existing	New
☐ Primary ☐ Secondary ☐Addition ☐Modification ☐Deletion	Bank name Bank a/c no IFSC Code MICR Bank Branch A/c Type	Bank name Bank a/c no IFSC Code MICR Bank Branch A/c Type

Bank Proofs: Bank passbook/statement(not more than 2 months old with original cancelled cheque)

Note: Bank mandate form is required only if the New Bank Account is of IDBI Bank.

Demat	Existing	New
☐Primary ☐Secondary ☐Addition ☐Modification ☐Deletion	DP name Depository Name ☐CDSL ☐NSDL BO Name DP ID DP client id BO ID	DP name Depository Name ☐CDSL ☐NSDL BO Name DP ID DP client id BO ID

Demat proofs:

1. Copy of Client Master List (CML) with NSDL/CDSL Logo or stamp compulsory
2. In case of linking of new demat account for Online Trading Account:
   (i) IDBI Bank Demat Account : Power of Attorney of IDBI Bank demat account and ICMS duly franked and notarized to be submitted along with CML with SMS alert activation flag
   (ii) IDBI Capital & Other Banking Alliance Demat Account: Power of Attorney of IDBI Capital duly franked and notarized to be submitted along with CML & SMS alert activation flag.

	Exchange Segment (sign in front of the exchange)	Running Account Authorisation
☐ Activation ☐ Deactivation	BSE Cash _____ NSE Cash _____ NSE FO_____ NSE CD _____ NSE SLB_____	☐ Quarterly ☐ Monthly
Income Range	< Rs. 1 lac 1- 5 lac 5- 10 lac 10- 25 lac > 25 lacs Networth(Rs._____) as on date _____ (dd/mm/yyyy)	

Financial Proof for F&O as per Regulatory requirement (any one) :

1. Copy of ITR Acknowledgement 2. Copy of Annual Accounts 3. Copy of Form 16 in case of Salary Income, Net worth Certificate (Net worth should not be older than one year) 4. Salary Slip. 5. Any other relevant documents substantiating ownership of Assets 6. Bank Statement for 6 months or DP holding along with valuation statement

Declaration : I/We hereby declare that the details furnished above are true and correct to the best of my /our knowledge and belief. In case any of the above information is found to be false or untrue or misleading or misrepresenting . I / We am / are aware that I/we may be held liable for it. Documents pertaining to Rights & Obligations were made available to me/ us at the time of account opening.

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature	>	>	>

FOR office use only

IPV done on _____ (dd/mm/yyyy)	

Seal /Stamp of the branch / HO	
Staff Name with Designation	
Signature and Date	
Note: 1. All documents should be self-attested . 2. All documents should be verified with original	

Instructions :

1. Client Account Modification Form must be submitted in original to Head office for effecting the changes.
2. Proof of identity of client (self-attested) is mandatory along with Client Account Modification form.
3. All the fields in the Modification form must be filled up . Strike off whichever is not applicable
4. To be filled in blue ink only & tick wherever applicable.
5. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list. (Refer point. 5)
6. List of people authorized to attest the documents:
   a. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
   b. In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, and Indian Embassy/Consulate General in the country where the client resides are permitted to attest the documents.
   c. In case of proof of identity or address which is in other than English & Hindi language, then translation into English is required and the same should be duly authorised by Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
7. Name & address of the applicant mentioned on the CRF form, should match with the documentary proof submitted.
8. Thumb impression and signatures other than English, Hindi or any of the other language not contained in the 8th Schedule of the Constitution of India must be attested by a Magistrate or a Notary Public or a special Executive Magistrate
9. Bank mandate form is required only if the New Bank Account is of IDBI Bank.

This document is voluntary. However, this would facilitate seamless trading platform with integrated bank account, demat account and broking account.

Addition of Mandate Holder (Bank Mandate)

To,

_____(Name of Bank)

Sub: Request to add a mandate holder

Reference: Addition of mandate holder in respect of existing _____ Bank Account Number _____

Dear Sir/Madam,

I am desirous of appointing IDBI Capital Markets & Securities Ltd (IDBI Capital) as a mandate holder in respect of Bank Account with _____ Bank Ltd, the details of which are as follows:

Date:	
Place:	
Name of Sole/First Holder:	
Name of the Second Holder:	
Name of the Third Holder:	
Account Number:	
Customer ID:	

I/We wish to participate in the trading, investment and other services and products offered by IDBI Capital. In order to facilitate proper execution of all transactions, including but not limited to, transactions for purchase (including margin trading), investment in shares & securities, scrips, stocks, bonds debentures, mutual fund units, or derivatives, including but not limited to, Equity Derivatives, Currency Derivatives application for any offer or public issue of shares, open offers made by the issuers, right issues made by issuers, transactions for Securities lending & borrowing system (hereinafter referred to as "Purpose"), I/We am/are hereby appointing IDBI Capital as my/our mandate holder and authorize IDBI Capital for the following:

1. To operate, block and /or debit the above mentioned Bank Account as per my instructions to IDBI Capital furnished in any manner acceptable to IDBI Capital, to meet all my obligations in terms of the rights and obligation document for transactions done on National Stock Exchange of India Limited (NSE) & Bombay Stock Exchange Limited (BSE), or any other recognized Stock Exchange by transferring the funds to designated bank accounts of IDBI Capital as mentioned in Annexures or any other bank account/s of IDBI Capital as may be notified by IDBI Capital on its website to me from time to time on my instructions and to give other instructions relating to the Bank Account(s), for any matter concerning the above mentioned purpose, including charges for account opening and availing of various services and facilities from IDBI Capital.
2. To credit/debit the Bank Account(s) with monies received from/delivered by IDBI Capital erroneously on my/our behalf.
3. To debit my/our Bank Account(s) towards monies/fees/charges etc. due to IDBI Capital, IDBI Bank and to discharge all obligation in this regard on my/our behalf to IDBI Capital, IDBI Bank.

4. To debit/credit my/our Bank Account(s) towards monies/fees/charges etc. payable to IDBI Capital, IDBI Bank and/or to a Third Party Product/Service Provider or to any of the affiliates/subsidiaries of IDBI Capital/IDBI Bank by virtue of I/We using/subscribing to any of the facilities/services provided either by IDBI Capital, IDBI Bank, or by a Third Party Product/Service Provider or by any of the affiliates/subsidiaries of IDBI Capital/IDBI Bank.
5. To receive my/our Bank transaction statements, either in a physical copy format or a format which can be uploaded in system, from time to time.
6. To create the first and paramount of lien on the Bank Account to exercise such lien in the event of any loss suffered/costs incurred on account of any transaction done/executed as per my/our instructions or as per terms and conditions of the products/services availed of by me/us.

I/We hereby agree and confirm that this mandate letter shall be cancelled or revoked by furnishing a written intimation of the cancellation/revocation request to IDBI Capital and due intimation to _____ Bank, which request shall bear an acknowledgement. I/We further agree and confirm that this mandate letter will be revoked/cancelled only after fulfillment of my/our obligation pertaining to unsettled transactions and outstanding dues payable to IDBI Capital/_____ Bank Ltd and/or to a Third Party Product/Service provider or to any of their affiliates/subsidiaries as per the terms and conditions of the services/products availed by me/us.

Customer Signature(s) (To be signed by all account Holders)

Signature to be as per Bank records:

Notes: Signatures of all account holders are mandatory for mandate addition.

CC: IDBI Capital Markets & Securities Ltd

Annexure 1 – Accounts of IDBI Capital Markets & Securities Ltd – Bank Accounts

A- Client Bank Account

Sr. No	Name of the Account holder	Bank Name	Bank account no.
1.	IDBI Capital Markets & Securities Ltd.- Client account - CLIENT A/c	IDBI BANK LTD.	004102000023579
2.	IDBI Capital Markets & Securities Ltd.- Offline Broking -Client account	IDBI BANK LTD.	004102000035732

B - **Settlement Bank Account –**

Sr. No	Name of the Account holder	Bank Name	Bank account no.
1.	IDBI Capital Markets & Securities Ltd.- Settlement account - NSE CM SETTLEMENT A/c	IDBI BANK LTD.	004102000030126
2.	IDBI Capital Markets & Securities Ltd.- Settlement account - BSE CM SETTLEMENT A/C	IDBI BANK LTD.	004102000030117
3.	IDBI Capital Markets & Securities Ltd.- Settlement account – NSE DERIVATIVE SETTLEMENT A/C	IDBI BANK LTD.	004102000030108
4.	IDBI Capital Markets & Securities Ltd.- Settlement account – NSE CD SETTLEMENT A/C	IDBI BANK LTD.	004102000038085